

Parent / Student's Complaint Form Level Three

Level Three (Board of Directors)

This form must be filled out completely by a student or parent appealing a Level Two decision to the Board of Directors within 15 days of the date the decision or action given by the Executive Director regarding the complaint or grievance. Please mail your complaint to: **Board of Directors, 12420 Bentley Street, Waterford, CA 95386.**

1. Student's Name: _____ Grade: _____ ES: _____

2. Parent's Name: _____

3. Address: _____

4. Daytime Phone: _____

5. To whom did you last present this complaint? _____

6. If you will be represented by another person in pursuing your complaint, please identify the person representing you.

Name: _____ Telephone Number: _____

Address: _____

7. Attach a copy of your original Level Two complaint.

8. Attach copies of the Level One and Level Two decisions.

Student /Parent Signature: _____ Date: _____

Received by: _____ Date: _____

Please provide the student/parent a copy of this report at filing.